## T-TESS CUBE ADMINISTRATOR ENROLLMENT, T-TESS CUBE ORIENTATION AND REFRESHER

Hello to All,

Bastrop ISD has acquired a District License to use the following T-Tess Cube products as the evaluation system used to support teachers in their professional growth. This system fulfills the state requirements.

- T-Tess Cube Orientation For all new teachers to the profession and new to Bastrop ISD.
- T-Tess Cube Refresher Course For all returning teachers.

**Existing campus Administrators** will just need to login to their T-Tess Cube account.

**New campus Administrators** will receive an email from the T-TESS cube administrator on how to create an account to use the T-Tess Cube products.

Once you are in the system, you will be able to see the list of teachers on your campus. New teachers who have registered and returning teachers. You will have access to monitor their progress as well as how they are responding to certain questions throughout the process. This information should be used to assist with the development of goals as well as ways to identify the need of support.

An email will be sent to <u>all new teachers to the profession and new to Bastrop</u>
<u>ISD</u> on your campus with instructions on how to register. This email will provide a video link to help them learn and maneuver the system. I will also provide a due date for completion of the orientation.

For Returning teachers on your campus, <u>you will need</u> to email the following information letting them know that they need to take the refresher course is a 1-hour session. They will need to log into their account, by following the steps below:

Please complete the self-registration steps at the following website using the registration code below:

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Self-registration code: ttpotherside89

Self-registration link: <u>T-TESS Refresher Teacher Login</u>

The video link below will guide them through the T-Tess Cube refresher course. T-TESS Refresher Course Overview

Penné attached the T-Tess 2021-2022 T-Tess Manual and Appraisal Calendar for your reference in the previous email.

If you have any questions regarding the use of this system or need further assistance, do not hesitate to respond to this email or call me at the number listed below.